GEO. A. FLOHR CO.
LIBRARY
BINDERS
CINCINNATI, O.

This volume contains Librarian's Reports from November, 1935 to June, 1939. At the time they were bound, no reports were found for the following months:

1937 - June

1938 - January, March, April, May

1939 - April, May

November 1935

The Library was open 24 days in November 1935 and closed all day Armistice Day & Thanksgiving Day.

At the Main Library children borrowed	3643	books
and adults "	8548	"
a total at the Main Library if		12,191
Crescent Library loaned		297
the bookmobile loaned		1,839
Making a grand total of		14,327

Visitors on Sunday afternoons averaged 55.

209 pictures from the Library picture collection were loaned.

Many new & interesting books have been added to the Library this month, including books written by others edited by Dr. J.E.McCullough of the Charleaton Educational Center.

The Charleston Stamp Collectors' Club held an exhibit of stamps in the main room of the Library for several weeks; it proved of great interest to almost everyone who came in the Library.

Mrs.W.E.Chilton asked that the Library have a small Xmas tree showing how food for birds can be applied to the branches, and what variety of food may be used----this merely as a project to interest people and children especially in feeding our winter birds.

From the American Art Assn. the Library acquired the writings of James Fenimore Cooper; George Eliot; Thomas deQuincy, at greatly reduced prices. From our regular dealers, new & timely fiction and non-fiction was received.

The public and staff derive much enjoyment from the oil painting "A snow scene" by Aldrich loaned the Library by Mr.Clifford Meyers.

Some of the Bible pictures suitable for the Xmas season, given by Mr. John L.Dickinson are posted on thr bulletin board and have created much favorable comment, a good many people where the pictures may be obtained, price, etc.

Respectfully submitted,

Librarian

The library was open 24 days in November 1938 and closed all day Armistice Day & Thanksgiving Day.

Main Library circulation borrowed	3643 books
Reading	8146
A total at the Main Library is	12,151
Branch library loaned	297
The bookmobile loaned	1,039
Making a grand total of	14,487

Visitors on Sunday afternoon averaged 55.

200 pictures from the library picture collection were loaned.

Many new & interesting books have been added to the library this month, including books written by others edited by Dr. [illegible] Mottelough of the Charleston Educational Center.

The Charleston Teen "Collector's" Club held an exhibit of stamps in the main room of the library for several weeks; it proved of great interest to many everyone who came in the library.

[illegible] Smallton asked that the library have a small Xmas tree showing how food for birds can be supplied to the branches, and what variety of food may be used--this merely as a project to interest people and children especially in feeding our winter birds.

From the American Art Assn. the library acquired the writings of Jean [illegible] Corner; Contemporary Artist: These be Quincy, at greatly reduced prices. From our regular [illegible] were 3 timely fiction and non-fiction was received.

The public and staff seeing much improvement from the oil painting "A mere shower" by Jessie Jones loaned the library by Mr. Gilford Meyers.

Some of the Xmas pictures suitable for the Xmas season, given by Mr. John L. Eleinman are posted on the bulletin board and have created much favorable comment, & too many people where the pictures may be obtained, price, etc.

Respectfully submitted,

Librarian

December 1935

The Library was open 25 days in December and closed all day Xmas Day.

Adults borrowed 7040 books and children 2337, a total at the Main Library of 9377 books; the bookmobile accounted for 1398 and Crescent Library 222, making a grand total of 10,997.

38 pictures from the Library picture collection were loaned.

Visitors on Sunday afternoons averaged 43.

The drop in circulation occurs every December, incident to the Xmas school holidays, when the young people do not read very much.

The books most in demand at the Library now are:
Anthony Adverse by Hervey Allen
Europa" by Briffault
"Green light" by Lloyd C.Douglas
"Honey in the horn" by Davis
"Magnificent obsession" by Lloyd C.Douglas
"Vein of iron" by Ellen Glasgow

"Asylum" by Seabrook
"Life with father" by Clarence Day
"Mary Queen of Scots" by Zweig
"North to the Orient" - Anne Morrow Lindbergh
"Seven Pillars of wisdom" - T.E.Lawrence
"While Rome burns" - Woollcott

Some gifts rec'd were : a calendar giving the subject of the international Sunday School lesson for each Sunday; Mrs.Hal Knight gave books; Harrison B.Smith gave the "Chronicle of World Affairs" for the year; the Salvation Army gave their year-book; a book on American petroleum industry from the American Petroleum Institute.

Some strange requests reach us in the course of the day's work, the documents Librarian of the Univ. of Michigan wants to know where he might secure some old and rare W.Va. pamphlets, some published by the Board of Public Works in 1867. Mr.Clifford Myers assured me that they were unobtainable and that most of them are out of print. A woman of Oak Hill wanted material on Women in business, we supplied this in condensed form through the mail. Another request was for discarded books & periodicals for Red House Farms; some gift books which we will not use on account of shabbiness, we can give, if the applicant asks again. A dr. of Beckly, W.Va. wanted a list of books on the "Hygiene of the brain".....from our catalogues we found a fairly comprehensive list & forwarded it.

"The Bridge", a guide to new books is sent us monthly from the public library in Albany, N.Y., innumerable other publications are received, more, really than we can fully digest, but we are glad to receive any and all material.

After consulting the Chairman of the Library Board and with his approval we have suspended book fines for "overdue books" for a period of eight days, from last Saturday through the coming Saturday Feb.1st, on account of the bitter cold weather, and the difficulty people have of reaching the Library. Respectfully submitted,

Lbn.

Jan.1936

The Library was open in Jan. 26 days and was closed all day New Year's Day.

At the Main Library children borrowed 2577 books and adults 8828, a total at the Main of 11,405 books , Crescent Library loaned 359 and the bookmobile 1563, making a grand total of 13,327 for January 1936.

44 pictures were loaned from the Library picture collection; the teachers especially make use of the pictures and appreciate any help they can get in this way. A much need picture, the historical covered wagon of pioneer days, was not in the collection and eluded us for a long time.... it was finally found in an old N.Y.Times picture supplement.

The Library will have another stamp exhibit March, loaned by the Stamp Club of Charleston, it will be more comprehensive than the one sponsered by the Club in the early winter.

The extreme cold weather did not prevent people from visiting the Library, as the circulation of books was about an average one for January, and the numbe of readers daily, seemed to increase. The attendance on Sunday afternoons averaged 55.

A city policeman made one visit to the Library the first week in February at 7 P.M.

Books were given this month by the Carnegie Corp. of New York; Lucius N. Littauer sent the Library "We Europeans" through Harper & Bros. Arthur Osborne presented his book "One Way Streets"; Mrs.Maxwell & Mrs.Veil gave books; Dr.Roy Cook sent many good books, histories etc.; the Library receives "The St. Albans Advertiser"; "The Charleston Journal" from unknown friends.

Respectfully submitted,

Lbn.

Feb.1936

The Library was open 24 days in February and closed all day on Washington's birthday.

At the Main Library, children borrowed 2761 books, and adults 8705, a total at the Main Library of 11,466, Crescent Library loaned 428 and the bookmobile 1932, making a grand total of 13,826.

71 pictures from the Library picture collection were borrowed.

Visitors on Sunday afternoons averaged 57.

We were able to borrow from the Library of Congress a very technical book on acetylene for one of our clients and from the Univ. of Michigan library we borrowed a thesis "on the score card" for one of the principles of the City Schools, the borrower of course paying transportation both ways.

We are daily in expectation of a new, improved chargign machine, which is just on the market. Our order for a new one has been in for some weeks, and the staff can hardly wait to see the new model; this new machine will be practically noiseless and the motor will operate only when the process of charging books is under way.

The Library has received many interesting and valuable books the past weeks, many technical and business ones, and we have found it advisable to start them in circulation from a locked case, thereby knowing who has the book. Of course with open shelves there is always danger of losing books and especially books of this character, which people need in their professions and business. The subjects of electrical engineering, hydro-electric power, acoustics and air-conditioning are pretty well covered. These additions have been very much used and complimented.

We had such an interesting visit from the head of the Bindery Dep't of the Univ. od Michigan, who gave us many practical hints on the care & repair of books. He was very complimentary indeed on our possession of certain well-bound books & advocated the Library of Congress formula for treating leather bindings, the one we have used to some extent is that used in the British Museum.

Books were given this month by Mary Gravatt Porter; The Polish Information Service in N.Y.;a Chinese classic from one of the authors Daladin Keps of Hollywood, Calif.

Book fines & rentals amounted to $113.00

Respectfully submitted,

Ibn.

March 1936

The Library was open in March 1936 26 days and on each Sunday afternoon from 2 to 5 for reading & study.

Children borrowed	2,950	books of which 894 were non-fictio
adults borrowed	7,862	" " " 2806 " " "
Crescent Library loaned	318	"
& the bookmobile	1,961	
Making a grand total of	13,091	for March

88 pictures from the Library picture collection were borrowed.

Miss Katie Belle Abney has given to the Library this month over 200 travel post cards and about the same number of larger of views of the cathedrals of England, which will add a great deal to the value of of the picture collection.

Visitors on Sunday afternoons averaged 55, the majority of those coming in on Sunday afternoons come for study, they use the encyclopedias, bound magazines and other reference books.

Books were given by: Mrs.Benj.Caruthers-Frederick L.Bird-and Frances M.Ryan gave their own book, entitled "The recall of public officers - The Charleston Chapter 151 of the United Daughters of the Confederacy is sending "The Southern Magazine"to the Library for one year. A copy of the history of the College of Charleston, S.C. was presented by the College.

Of the books purchased may be mentioned v.13 & the atlas of Cambridge modern history & vols. 1 & 2 of the books of plates of Cambridge ancient history. Of sets of books, the Library has rec'd the works of Robert Louis Stevenson ; Eugene Sue; Maria Edgeworth; Samuel Richardson; & Paul de Koch. Moody's manual of banks and insurance for 1936 was rec'd.

The new charging machine has been installed and is giving satisfaction, doing the chatging of books faultlessly and almost noiselessly, the new machine having no motor & therefore no heat, the ribbons will wear very much longer.

The Library staff looks forward to the day, when all tables & chairs are removed from the charging room and only shelves & books will be in this department, so that the work can be dispatched in order and without confusion, this would necessitate all reference material being moved to another room, where all books could be placed within range of a reference Librarian, every book, pamphlet etc. in full view, so that no leaves of books nor pictures could be cut from valuable volumes. This new arrangement is a crying need at present.

Mrs.George H.Hill of South Hills is showing her paintings of West Va. wild flowers in the Children's Room, it is the collection that was exhibited at the Capitol last year.

The Girl Scouts have held three interesting exhibits, "Dolls of many nations"; "Indian handicraft"; and "Bird Nests".

Bills in:	$6216.04
Orders out:	402.42
Total	6618.46
Balance	881.54

Report for 1935-1936

I herewith submit my annual report for the year ending April 30th., 1936.

The Library circulation this year, the only statistical test that we have of our work, is something more than last year, and the reference work with students and others has increased perceptibly.

People working on Government relief projects have used the Library to some extent and the Works Progress Administration workers have used the reference books constantly in their research work. The reference works are now shelved in five different rooms and three locked cases, making it extremely difficult to know at once just where the wanted volume is. When all of the material can be assembled in one place, we will be able to give much more efficient service. It may be advisable to have the newspapers and current magazines in a separate room, as shelves and tables would not be required for such a room.

The bound and unbound magazines are constantly used by students and others; the Readers' Guide to periodicals is a perfect index to this material, and the Library subscribes to fifty-two magazines indexed in this guide, and seventeen of the more important technical magazines subscribed for are indexed in the Industrial Arts Index, two valuable Library tools.

Two exhibits of stamps were held this year by the Charleston Stamp Collectors Club.

Boys and Girls Department:

The Boys and Girls Department conducted a book club known as a "Travel Club" during the summer months of 1935. The members read books of various countries and reported on each book read. Selected book lists accompnied maps of various countries. An award was given to the best note book at the end of the summer, and the members who had reported upon ten books were given a party and awarded diplomas for their work.

The Department has for many years loaned books to the Girl Scouts for their summer season at camp. These books are cared for by a Library Committee of the Scouts and are kept in a separate room at the Camp. Most of the books loaned are on the subjects of nature study and handicrafts.

Many books, including duplicate copies, were purchased which were listed on the West Va. Reading Circle book list. These books were arranged by grades for the convenience of the pupils.

When all of the material can be assembled in one place, it may be advisable to have the exhibit work on Government relief projects have used the library to some extent and the Works Progress Administration workers have used the circulation desks extensively in their research work. The Michigan Writers' Project has devoted its time to the Alfresco room and times again, making it extremely difficult to keep it some just meets the demand. When all of the material can be assembled in one place, it may be advisable to give it a much more efficient service. It may be advisable to have the newspapers and current magazines in a separate room, as reading would not be required for such a room.

The bound and unbound magazines are constantly used by students and others; the Readers' Guide to Periodicals is a perfect index material, and the library possesses in fifty-two volumes bound in green cloth, the Annotated Bibliography of the Arts Index. These are indexed in the Industrial Arts Index, two valuable library tools.

Two exhibits of stamps were held this year by the Charleston Stamp Collectors Club.

Miscellaneous:

The Boys and Girls Department conducted a Book Club in the form of a "Travel Club" during the summer months of 1935. The members were given a passport, a map of various countries, and a selected book lists accompanied map of various countries. A prize was given to the best note book at the end of the summer, and all members who had reported upon ten books were given a pretty certificate diplomas for their work.

The Department has for many years loaned books to the Boy Scouts for their summer season at camp. These books are cared for by the Library Committee of the Scouts and are kept in a separate room at the camp. Most of the books loaned are on the subjects of nature study and woodcraft.

Many books, including duplicate copies, were purchased listed on the most Ve. Reading Circle book list. Many books were purchased by request for the convenience of the public.

Many teachers in rural schools, and several in city schools, borrowed large numbers of books for their pupils, and loaned the books to them, or kept the books for use in the class-room.

Parents borrowed many picture books and books of interest to young children.

Lists of books on special subjects, and lists for leisure reading for various ages were made for boys and girls and parents, teachers and students.

Stereoptican pictures were used by the children daily. These pictures and five stereoptican glasses are loaned from the desk for use in the Library and are enjoyed by children of all ages.

Through the courtesy of the Girl Scouts who loaned the display case and collected the material, four exhibits were given in the Boys and Girls Room during the months of February, March, April and May. The first was that of dolls in costume from all parts of the world. This display was popular with both adults and children. It was followed by an exhibit of Hopi. Navaho and Pueblo Indian objects loaned by Mrs. E.R.Yates, who explained her collection to the children one Saturday morning. Bird nests, together with pictures of the species of birds which made them, were shown next. Wild flower paintings were loaned through the courtesy of Mrs.George Hill, who painted them, and attraced a great deal of attention from adults and children. Aloce Virginia Pitts loaned her project work of flags of the United States.

There is an increasing demand for reference material from school children, teachers, parents, club workers, college students, and students of juvenile literature.

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Books added:

The number of books added by purchase this year was 2687 in the adult department; 925 in the Boys and Girls Department; 82 bound magazines; 164 volumes to Crescent Library, and 255 gifts, making a total of 4,113.

Withdrawals:

Books not returned,	Adult Department	195		
	Boys and Girls Dep't.	99	Total	294
Books worn out,	Adult Department	413		
	Boys and Girls Dep't.	81	Total	494
	Total withdrawals			788
The number of books rebound were				446

borrowed many picture books and books on learning.

Lists of books on special subjects, and lists for leisure reading for various ages were made for boys and girls and parents, teachers and students.

Stereopticon pictures were used by the children's library. Five stereopticon glasses are loaned from the Book for Library and are enjoyed by children of all ages.

Through the courtesy of the Girl Scouts who loaned the dolls and collected the material, four exhibits were given in the Girls Room during the months of February, March, April and May. First was that of dolls in costume from all parts of the world. Display was popular with both children and children. Second was models of Indian. Dennis and Dennis loaned the dolls, and specialist has exhibition in the children's room. Third were, beautiful with pictures of the wonders of China. Fourth were shown next. Wild flower paintings were loaned the library by Mrs.George Hill, who painted them, and attracted a great deal of attention from adults and children. Alice Virginia Dietz loaned her work of flowers of the Western States.

There is an increasing demand for reference material from students, teachers, library, also writers, children students, and parents of juvenile literature.

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The number of books added by purchase this year was 2697 in adult department; 908 in Boys and Girls Department; 92 by donations; 164 volumes to Crescent Library, and 255 gifts, for a total of 4,116.

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Adult department	195		
Boys and Girls Dep't.	99	Total	29
Adult Department	81		
Boys and Girls Dep't.	81	Total	49
Total withdrawals			78
The number of books rebound were			44

Registration:

At the Main Library there were 2513 borrowers registered and 579 were re-registered. 30 cards to transient borrowers were issued. New borrowers on bookmobile were 662, making total number of borrowers using the bookmobile 1521.

Distribution:

The total circulation of books was 149,832. 124,832 were circulated at the Main Library, of which 31,756 were loaned from the Boys and Girls Department. 3,934 were loaned by Crescent Branch Library, and the bookmobile loaned 21,212. There were 666 pictures loaned from the Library picture collection.

The mending room was a very busy place indeed.

2416 books were mended.
501 books were re-cased and new spines put on.
2719 titles were applied to books by the electric stylus.

The Library was fortunate in having the work of four girl students from Kanawha College this year to work on books and to "redd the shelves", at no expense to the Library. They did the mechanical work on new books such as pasting and stamping.

Bookfines and rentals deposited in the Bank of Commerce, to the credit of the Board of Education of the County of Kanawha for the year ending April 30th, 1936 amounted to $1317.25

The following people gave books etc. this year:

Virginia Talmadge
United Industrial Surveys
M.F.H.Kinsey
Mrs.Flora Bayliss
Amer. Assn. for Adult Education
Amer. Historical Society
Mrs. Wm.E.Chilton Sr.
W.B.Mathews
E.D.Zinninger
Mrs.J.A.deGruyter
Selma Elizabeth Buzzard
A.W.Flournoy
Mrs.P.A.Haley
Mrs.Montague Blundon
Dorothea Zerbey
Dr.J.E.McCulloch
Dr.Roy Bird Cook
Mrs.Hal Knight
A.D.Williams
Harrison B.Smith
Alfred Carr
Amer. Petroleum Institute
Carnegie Corp. of New York
Lucius Littauer
St.Albans Advertiser
New River State College
Morris-Harvey College
Charleston Journal
Arthur Osborne
Mrs.Peg Maxwell
Mrs.W.E.Vail
Mrs.Mary Gravatt Porter
Polish Information Service, N.Y.City
Saladin Reps, Hollywood, Calif.
College of Charleston, S.Carolina
Frederick L.Bird & Frances M.Ryan
U.D.C. Chapter 151 of Charleston
Mrs.Benj. Caruthers
Esso Road News
Guitarist

Registration:

At the Main Library there were 5[illegible] [illegible] registered [illegible] 1[illegible] were re-registered. 80 cards to transient borrowers were issued. The borrowers on bookmobile were 662, making total number registered using the bookmobile 1321.

Circulation:

The total circulation of books was 147,[illegible]. 1[illegible],50 were borrowed at the main library, [illegible] at the branch drop stations and 31[illegible] at the bookmobile department. [illegible] were loaned by Central Branch Library to the bookmobile issued 11,[illegible]. There were [illegible] pictures loaned free for picture exhibitions.

The reading room was a very busy place indeed.

[illegible] were mended.
[illegible] books were re-cased and new spines put on.
[illegible] titles were applied to books by the electric stylus.

The Library was fortunate in having the work of four girl students from Columbia College [illegible] this year to work on books and to do the clerical, or as engaged in the Library. They did the manical work on new books such as pasting and stamping.

Bookfines and rentals deposited in the Bank of Commerce, the credit of the Board of Managers of the Grants of [illegible] the year ending April 30th, 1936 amounted to $1317.85

The following people gave books etc. this year:

Virginia Talmadge
M.T.F.Kinsey
Amer. Assn. for Adult Education
Amer. Historical Society
Mrs. Wm.M.Ghilton Sr.
.E.Mathews
.D.Zinninger
Mrs.J.A.Gedmyter
A.M.Flourney
Dr.J.E.McCullough
Dr.Roy Bird Cook
Mrs.Hal Knight
A.D.Williams
Alfred Gerr
Amer. Petroleum Institute
Carnegie Corp. of New York
Lucius Littauer
St.Albans Advertiser

Mrs.Peg Maxwell
Mrs.Mary Gravatt Porter
Sailadin Hops, Hollywood, Calif
College of Charleston, S.Carol
Frederick L.Bird & Frances M.B
U.D.C. Chapter 151 of Charlest
Mrs.Benj. Gerulis
Bano Road News
Oulaiia

I would like to take this opportunity of expressing my appreciation and gratitude to the highly efficient staff members who have whole-heartedly shown their loyalty and co-operation in every plan and endeavor to better the service, and for the splendid team-work; and to the members of the Library Board for their loyal support and encouragement.

Respectfully submitted,

Librarian

Report for May 1936

The Library was open 25 days in May 1936

Children borrowed	1982	books and
Adults "	5737	"
A total of	7719	at the Main Library
Crescent Branch loaned	259	
The bookmobile "	1517	
Making a grand total of	9495	

In non-fiction there was a difference of 47 in favor of 1935
in fiction there was a difference of 1250 " " " "
This is partly explained by the wearing out of the old popular fiction and no immediate replacement of same.
The reading of non-fiction has kept up remarkably well, reaching its peak for the year in February 1936, of 3,112.

Reference work for the year has more than doubled, possibly trebled, no definite statistics are kept of this work at present, tho' we will endeavor to work out some method to guage the significence of this important branch of the library work.

33 pictures were loaned from the library picture collection.

Visitors on Sunday afternoons averaged 40

The library has received the complete works of John Ruskin, in 39 vols. which will be placed in the reference department, as this is a definitive edition. Vol. 8 , the final volume of the Cambridge medieval history has been received.

The library is now rather well supplied with French fiction, having acquired the works of Prosper Merimee, George Sand, and a miscellaneous set entitled "The Immortals", the works of these writers having been "crowned" by the French Academy.

54 new books on chemical subjects have been catalogued & are ready for the reference department.

127 books have been loaned to the Girl Scouts' Camp Ann Bailey, for the summer season.

Books were given this month by: Mrs.Vail; Mrs.Peg Maxwell; Mrs.Mary Gravatt Porter; Dr.Roy Cook; J.A.deGruyter; Mrs.W.E.Chilton; R.A.Schwartz Mrs.P.M.McClanahan; H.S.Firestone Jr.; Columbia University Press; and Mrs.Montague Blundon.

We ahve recovered one book, long overdue, by the young man employed to make visits to the delinquents. He is pd. 10cts. for trips in the City proper, & 15cts.per trip in Kanawha City, West Side, South Side, & 25cts. for each book recovered additional.

Respectfully submitted,

(Mrs) K. von Schlechtendal.

June 1936

The Library was open 26 days in June 1936 and every Sunday afternoon for reading and study.

Children borrowed	2210	in 1935	2237
Adults "	6191	" "	6957
a total at the Main Library of	8401		9194
Crescent Library loaned	315		203
the bookmobile	1718		1655
a grand total of	10434		11052

Visitors on Sunday afternoons averaged 40.

The Library has received vol.12 of the writings of George Washington, this order was placed at the Government Printing office, the year of the Bi-centennial celebration in 1932. This has been a chemical season in the Library, a wealth of material on almost all chemical subjects has been received. The use of the L brary of Congress catalog cards for the main card for each book has been of great help in classifying and cataloguing this material. The reference work in the Library has kept up without ceasing, partly owing to the summer schools which are being held in the City. The work has been principally in West Va. history, sociology and psychology. The West Virginia Reviews, the West Virginia encyclopedia, and all other material on West Va. was requisitioned for this work. Books were given by Mrs.W.L.Chilton; Triple State Electric Co.; the Literary Guild sent a "bonus" book and J.L.Kiplinger gave books. One very generous friend of the Library gave 30 books but wishes to be anonymous. This library is one of the depository libraries for the publications of the Social Security Board, which publications will be kept on file.

Respectfully submitted,

Librarian

July 1936

The Library was open 26 days in July and closed all day the 4th.

At the Main Library children borrowed	2026 books	in July '35	2209
adults "	6290	" " "	7419
a total of	8316		9621
Crescent Branch loaned	307		388
the bookmobile "	2147		1837
a grand total of	10770		11846

Visitors on Sunday afternoons averaged 34.

This month some interesting books have been received: moody's manuals of Industrials & Public Utilities for 1936. vol.13 of the writings of George Washington. The 1936 edition of the Guide to Reference Books, published by the American Library Association. Thomas' Register of Manufacturers for 1936, 26th. edition. a much used publication was given to the Library by the publishers. Books were given by:

J.B.Murray, Yonkers. N.Y.

Knights of Columbus of the City gave "Columbia", a magazine.

Nicolas Sanabrid, Inc. sent the Standard Catalog of air-port stamps, and Mrs.W.E.Chilton gave books.

Book fines and rentals for June 1936 amounted to	$119.00
For July	103.00
Book bills:	245.66
Supplies	149.40

Respectfully submitted,

Librarian

August 1936

The Library was open in August 1936 26 days.

Children borrowed 2112 books, and adults borrowed 6226,

making a total at the Main Library of	8338	
Crescent Library loaned	335	
and the bookmobile "	1825	
Making a grand total of		10,498

In the adult department at the Main Library, the non-fiction was 28½ % of the total number of books loaned in August. Visitors on Sunday afternoons averaged 38. 20 pictures from the Library picture collection were borrowed. Of the more important books receivee may be mentioned: the National Encuclopedia in ten volumes, published by Co liers. The drama has been enlarged by the addition of 42 volumes of English plays, 7 volumes of farces, 10 volumes of the modern theatre, and 25 volumes of the Brirish theatre.....these volumes were compiled by a Mrs.Inchbald, an actress in 1808, 1809 & 1811. The miscellaneous works of Edward Gibbon in 3 volumes and dated 1796 have been acquired for the Library. The 1936 Moody's manual of Railroad securities was received in August. The West Virginia encyclopedia and 67 other books were made ready for the Boys' & Girls' department. A shipment of bound magazines hasebeen received... this material is in constant use for reference work by the students of the City & others. Mrs.Duncan Bruce gave a large number of books, other books were given by: The Young people of the luther League of St.Paul's Lutheran Church and Mrs.Harry Porter. Dr.Ralph Merry, 1124 Lee St. is giving The Readers' Digest in Braille. Students of the co-operative movement gave books and pamphlets on the movement, requesting that they be made reference books for use in the Library.

Respectfully submitted,

Librarian

Mr.Hadley's visit:

On Sep't. 25th. 1936, the staff was asked to meet and confer with Dr.Chalmers Hadley, Librarian of the Cincinnati, Ohio Public Library, when he made a special visit to the Library at the request of Mr. George S.Laidley, President of the Library Board.

Mr.Hadley said that it would be impossible to advise, criticize or recommend from just looking around and that he would ask questions and would welcome the same from the staff. He asked about the training each member of the staff had received, the experience which each one had had in libraries, he enquired into the salaries received, the sick-leave accoreded and to vacations granted.

He unqualifiedly recommended buying books listed in the A.L.A. Booklist and in cataloguing, he strongly advised using the Library of Congress cards, which give a great deal of bibliographical information, almost impossible to include on ordinary type-written cards..... besides, both the A.L.A. and the Library of Congress have boards of editors and boo analyzers who do nothing else, and are professionally qualified for this work.

He especially stressed an all year round publicity campaign, and as many social contacts as possible outside the Library.

In the layout for new shelving in the Main Library room, he suggested that they run parallel with the long double shelves now in use, rather than having them placed across the room, the former treatment would allow a better oversight of the room from the Main desk. He deplored the main hall cutting the Library in two and thinks the four front rooms could well be put to the use of the public rather than using them for work rooms, office etc.

For the bookmobile service he thinks there should be a separate collection of books, using the Main Library to draw upon for special requests.

Oct.1936.

The Library was open 27 days in Oct.1936.

Children borrowed	2677	books
Adults "	7380	

A total at the Main Library of	10,057	or 372 per day
Crescent Library loaned	304	
the bookmobile "	2,146	
Making a grand total of	12,507	

176 pictures from the Library picture collection were loaned.

Visitors on Sunday afternoons from 2 to 5 o'clock averaged 56.

Nov.1936.

The Library was open 23 week days and every Sunday afternoon from 2 to 5 o'clock.

The Library was closed Armistice Day & Thanksgiving Day.

Children borrowed	2788	books
and adults "	6629	"

Making a total at the Main Library of	9,417	or 409 per day
Crescent Library loaned	284	
& the bookmobile	1,900	
Makinga grand total of	11,601	

20 pictures were loaned from the Library picture collection.

Visitors on Sunday afternoons averaged 66

In Nov. the Library rec'd 5 supplementary vols. of the National Cyclopedia of Amer. biography; the usual quota of miscellaneous books were rec'd and much new fiction. A shipment of books designed for Crescent Library has been rec'd and will be transferred very soon.

Books were given this month by J.A.deGruyter and Mrs.Morgan Owen. Robert F.Simmons of the Library staff compiled a bibliography of juvenile delinquency literature for the "Juvenile Delinquency Committee" appointed by Major Francis Turner. The report of this committee is being published and this very creditable bibliography will be incorporated therein, showing the material on this subject to be found in the Kanawha County Public Library. The Library will receive a copy of this report.

Ver respectfully submitted,

Report for Dec. 1936

In December 1936 at Kanawha County Public Library children borrowed 1638 books and adults borrowed 4665, a total at the Main Library of 6303; Crescent Branch Library loaned 337 and the bookmobile 1824, making a grand total of 8,464. The small circulation at the Main Library is due to the enforced closing for one week, on account of the breaking down of the heating system. The Library was closed from Dec. 8th. to 5 p.m. of the 14th. On the afternoon and evening of the 14th. 195 books were loaned and the rooms were filled with readers; therefore it was known almost at once of the re-opening, and everyone seemed highly pleased that the wheels were turning again. The Library was closed all day Christmas Day. Of the more important books received this month were: Part one of Henry the 4th. in the variorum edition of Shakespeare; and vol.11 of the Cambridge ancient history. Biographies, books of travel, essays and books on many economic subjects have been received, also much fiction.
Books for which we have long waiting lists are: "Gone With the Wind"; "Wake Up and Live"; "An American Doctor's Odyssey"; "Anthony Adverse"; "Drums Along the Mohawk"; "Life With Father"; "White Banners"; "The Last Puritan"; "Seven Pillars of Wisdom". The following magazines are given and are much appreciated: "American Hebrew"; "Bell Telephone Quarterly"; "The Chase"; "The Christian Leader"; "Columbia"; "Golfing"; "Insurance Index"; "Kiwanis Magazine"; "The Lutheran"; "Opportunity"; "Recruiting News"; "Rotarian"; "The Southern Magazine"; "Stamps"; "The Watchman", and others. Books were given by Miss Elizabeth Knight; Mrs.Muriel Porter; Mrs.W.E.Chilton; M.H.F.Kinsey; J.A.deGruyter; the Royal Hungarian Consulate in Cleveland, Ohio sent a handsome calendar with scenes of Hungary and Buda-Pesth.

Respectfully submitted,

Librarian

Report for Jan.1937

In Jan.1937, the Library was open for service 25 week-days and each Sunday afternoon....and was closed all day New Year's Day.

Atmthe Main Library children borrowed	2492 books	
and adults "	7491	
A total at the Main Library of		9983
Crescent Branch Library loaned		381
and the bookmobile "		1520
Making a grand total of		11884

38 pictures from the Library picture collection were loaned.

Visitors on Sunday afternoons averaged 49.

In the Boys' and Girls' Department at the Main Library non-fiction totaled 684, and fiction totaled 1808.....something over ½ of the total was non-fiction.
In the adult Department non-fiction was 2725, and fiction 4766, over ½ of the total was non-fiction, an unusual percentage.

Of the more important books received may be mentioned: Shakespeare's Henry the 4th. part 1 in the variorum edition; Pijoan's history of art; vol.20 of the Dictionary of American biography; v.11 of the Cambridge ancient history; a set of books on Japan, written by eminent Japanese authorities.....the foregoing books are all in the reference department. the philosophical works of Hume, Berkeley, Martineau have recently been added to the circulating department.

Since the last Board meeting on Dec. 6th.1936, 436 books have been accessione and are being catalogued and made available to the public as rapidly as possible. Of this number 53 are for the Boys' and Girls' department. 44 were gifts.

The Boys' and Girls' department has been opened for 2 hrs. each morning since the four Junior High Schools and Frith school were closed for school activities and used as shelters for the flood refugees; on Monday before the schools were requisitioned, the many boy scouts who were mobilized for service used the Boys' and Girls' Department as a waiting room.

Books were given in January by the trustees of Brookgreen Gardens, Brookgreen S.C.; Stephen Foster Foundation; Alexander Legge Memorial Committee; Dr. Roy Bird Cook and by J.A.deGruyter.

In January the Library fines and rentals amounted to $95.00

Total balance in book fund is $3043.97 approximately.

Respectfully submitted,

(Mrs) B. von Schlichten Sch Librarian.

Report fro Feb.1937

In February 1937 the Library was open 23 week days and every Sunday afternoon for reading from 2 to 5 o'clock, and was closed all day the 22nd. Washington's birthday.

Children borrowed	2369	books at the Main Library and
adults "	7125	

a total at the Main Library of	9,494
Crescent Branch loaned	435
the bookmobile loaned	1,742
Making a grand total of	11,671

78 pictures from the Library picture collection were loaned.

Visitors on Sunday afternoons averaged 56.

Since the Board met Feb.5th. 272 new books have been accessioned and are in,process of being made ready for the shelves; 14 bound magazines were added and 16 were gifts. People giving books were: Mrs.Muriel Porter, M.H.F.Kinsey, J.A.deGruyter and from D.Adallis of Williamson, West Va."An historical and business brochure of the Greek, Syrian and Armenian colonies of Williamson, W.Va." the first material seen on the subject.

The reference books are used daily and the greatest need now is for a suitably large room to hold all of the reference books, pamphlets, bound magazines, indexes etc. "The Readers' Guide to Periodical Literature" is kept up to date by monthly publications as is "The Industrial Arts Index", two of the most valuable Library tools.

One of the trustees of the Public Library of Montgomery, Alabama visited our Library this month and was comparing our budget with theirs.....their city is larger but the Library budget is much smaller, the consequence is , they have almost no new books for either adults or boys and girls.

The books most in demand today at the Library are:"Gone With the Wind", "Drums Along the Mohawk", "Anthony Adverse", "White Banners", "It Can't Happen Here", "The Last Puritan", "A Prayer for My Son" and in non-fiction "Nine Old Men", Man the Unknown", "An American Doctor's Odyssey", "Around the World in Eleven Years", "Children of 'Ol Man River", and "Seven Pillars of Wisdom"; there are shorter lists for many more books, the ones mentioned are major attractions.....the novel "Gone With the Wind" has today a waiting list of 155.

The displays on the bulletin board of West Va. maps and scenes have created much favorable comment, people often inquiring where such material may be procured. The booklets used were given to the Library by the State Road Commission of West Virginia.

March 1937

The Library was open 26 days in March 1937, and on each Sunday from 2 to 5 P.M. for reading.

The Boys' and Girls' Dep't. of the Main Library loaned 2654 books
the adult Dep't. loaned 7330 "

a total at the Main Library of	9,984
Crescent Branch Library loaned	374
and the Bookmobile loaned	2,167
Making a grand total of	12,525

This was the largest circulation reported by Miss Keeney for the County work.

In the Boys' and Girls' Dep't. 812 books of the total number loaned were non-fiction. In the adult Dep't. 2711 were non-fiction and 4619 were fiction, a very unusual percentage for a public library, more than one-half of the total being non-fiction.

Visitors on Sunday afternoons averaged 48.

The Libra y had a request for books from the National Youth Ad,inistration for their Education Camp at Barboursville, Cabell Co. West Va.

Books were borrowed from the University of Michigan and the Library of Congress fro two young women who are working on their theses for Masters of Arts degrees.

Several requests have been received from people out of town, for lists of names in the City and telephone directories.....in eac case it was for the purpose of tracing family records.

Books have been received this month from the National Council of American Shipbuilders; Mrs.Merry; Miss Katie Belle Abney; Mrs. Ernest Merrill; Miss M.Callaghan; Mrs.W.E.Chilton; & J.A.de Gruyter. The 1936 edition of the West Va. Blue Book was received from CharlesLively, Editor and Compiler of same. Two road maps were received from the State Road Commission of West Va. The Edwin Allen Co. of Chicago and Cleveland, presented a cataloguer's book weight, a very useful little gadget.

Respectfully submitted,

Lbn.

Annual Report of the Librarian of
Kanawha County Public Library
Charleston, W.Va.

This is the close of the 28th year of service of the Public Library. Opening in June, 1909, with a few hundred books and one librarian, it has grown continuously with the years and now has approximately 40,000 volumes and nine librarians to minister to the needs of people "looking for a book" or to assist in their research work.

Circulation:

132,669 volumes were loaned for home use. At the Main Library 78,645 were loaned in the adult department, and 27,778 in the Boys' & Girls' Library - a total at the Main Library of 106,423. The bookmobile loaned 22,270, and Crescent Branch Library 3,976.

In the adult department

Books not returned	135	
Books worn out	432	
Withdrawals in adult department		567

In the Boys' & Girls' department

Books not returned	207	
Books worn out	210	
Withdrawals in Boys' & Girls' department		417
Total withdrawals		984

Book collection:

3,249 books have been accessioned this year; 2,257 for the adult department; 425 for the Boys' & Girls' library, and 157 for Crescent Branch Library, and 410 were gifts. This does not include several hundred books which have been received, but which are not yet available on the shelves. The picture collection, a valuable asset to the Library, especially to the teachers of the County and City, has been at a stand-still this year, for lack of some one to do the necessary cutting and mounting of pictures. An interesting group of books acquired this year were:

Garden Dictionary - Norman Taylor.
The Garden Encyclopedia - ed. by E.L.D.Seymour
A Guide to Wild Flowers - Norman Taylor
Wild Gardens of New England - Walter P.Eaton
Adventures with Hardy Bulbs - Louise Beebe Wilder
The Window Garden - Mrs. B.R.Buxton
The Tropical Garden - Kuck & Tongg
A Guide to Trees - C.C.Curtis
Our Friends the Trees - P.G.Cross

Borrowers:

The records show 1917 new borrowers for this year and 378 were re-registered in the adult department; 646 new borrowers in the Boys' & Girls' department and 20 re-registered. On the bookmobile there were 365 new borrowers listed; making a total of 2,928 new borrowers for the fiscal year ending April 30th, 1937.

Boys' & Girls' department:

During the time that the schools are in session, this department is open four hours daily, excepting Sundays. On Saturdays, school holidays and the summer months, the room remains open for six hours daily.

During the summer of 1936 this Library conducted a Book Club for the boys and girls. At the end of the summer diplomas were given to 11 boys and girls who had read and reported upon ten books each. In Book Week, in November, the Department had a Name Contest in which boys and girls were given names of characters from books. Awards of books were given to those who had the largest number of correct answers as to what books the characters were taken from.

An increasing number of younger children have been using the Library this year, and a large number of easy reading books have been added for their use. Rural teachers have borrowed books in quantities for their pupils. Books from this Department have been used both summer and winter by students of Juvenile Literature in the 3 colleges.

Book lists on special subjects, and lists for children of different ages have been given to parents, teachers and children. Stereoptican pictures continue to be used daily.

Extension Service:

The schedule for the bookmobile includes 30 stops. Saturday

mornings and Wednesday afternoons are spent in the Library restocking and doing clerical work, making a total of forty hours per week. Six new stops have been added to the schedule. These are: a third stop in St. Albans. Midway School (on Campbell's Creek), Ward, Eskdale, Sharon, and a second stop in Dunbar.

The monthly circulation has been:

May	1505
June	1718
July	2147
August	1825
September	1716
October	2146
November	1900
December	1823
January	1572
February	1742
March	2167
April	2009
Total circulation	22,270

The number of new borrowers from May, 1936, to May, 1937, has been 365. This makes a total number of 1867 borrowers.

Reference:

The reference books are the best obtainable, and when they are more conveniently assembled, bringing the many collections together, a far better service can be given.

An effort was made this year to keep a statistical record of requests for reference books which are kept at the desk and in other collections, exclusive of the use of those on the open shelves. The request cards show that technical books took the lead, chemical books a close second, and books on West Virginia third.

The Main Library subscribes to 85 magazines, which are largely used for reference. Those indexed in the Readers' Guide and Industrial Arts Index are mostly bound and form a permanent file for reference work. The business and technical magazines are used by engineers, chemists, employees of the building trades and workers in various industrial plants in this vicinity. The chemical and engineering magazines are the most polular in this group. Other magazines may be grouped into popular and literary ones. The popular ones are most often read, such as "Time", "Collier's", "Literary Digest", "Ladies' Home Journal", etc. The Library subscribes to twelve newspapers, the two local newspapers and ten out-of-State papers. It is regrettable that the Library does not have a newspaper file to preserve

the more valuable ones for reference. Space does not permit an accumulation of papers exceeding 14 days. Gift magazines and newspapers are received regularly; twenty gift magazines and five newspapers.

Cataloging:

The work of cataloging books is one of the most important branches of Library service. In this department books are classified for the convenience of finding them readily on the shelves and of keeping allied subjects together. Index cards are made for each book, three cards for every book, and many books frequently require more than three cards, to definitely bring out subjects of books and to make the card-index a real key to the treasures of the Library.

Mending department:

This Department keeps an accurate record of all books recased (which is the Library method of binding); difficult and easy mending; titles added to books, when the original ones are obscure from use - and new ones added when new spines are put on books. It is here that all books are made ready for the catalogers - book-plates, rules and pockets are pasted in books and accession numbers given.

Recased books	641
Easy mending	2461
Classification numbers	417
Books cleaned	369

List of people giving books, etc. this year:

Mrs. Walter Wood
Columbia University
Firestone Tire & Rubber Co.
Mrs. W.E.Chilton
Mrs. Preston McClanahan
Dwight Goddard
Mrs. Peg Maxwell
Mrs. Montague Blundon
R. A. Schwartze
Social Security Board
Triple State Electric Company, City
Japan Society, New York City
J. L. Kiplinger
J. G. Bradley, Dundon, W.Va.
J. B. Murray, Yonkers, N.Y.
Knights of Columbus, City
Nicolas Sanabrid, Inc.
Mrs. Duncan Bruce

Young people of the Luther League of St. Paul's Lutheran Church.
Mrs. Harry Porter
Dr. and Mrs. Ralph Merry
Co-operative Study Group
Misses Mary, Elizabeth and Agnes Evans
Royal Hungarian Consulate, Cleveland, Ohio
Rev. John W. Hoyt, Pittsburgh
S. D. A. Home Missionary Society
Mrs. Morgan Owen
Inter-Collegiate Football Association of America, St.Paul, Minn.
J. A. deCruyter
Miss Elizabeth Knight
Mrs. Muriel Porter
M.H.F.Kinsey
Trustees of Brookgfeen Gardens, Brookgreen, South Carolina.
Stephen Foster Foundation, Bardstown, Ky.
Alexander Legge Memorial Committee
Dr. Roy Bird Cooke
D. Adallis, Williamson, W.Va.
National Council of American Shipbuilders
Miss Katie Belle Abney
Road Commission of West Virginia
Mrs. Ernest Merrill
E. L. Boggs
Edwin Allen Company, Chicago, Ill.
Charles Lively
A. F. Foy
Miss M. Callaghan
Cincinnati Woman's Club, Cincinnati, Ohio.
Miss Eugenia Bibby
Belgian Consulate, New York City.
Certified Dry Mat Corporation, New York City
Blamey Stevens

Respectfully submitted,

May 1937

The Library was open 25 days in May 1937 and closed all day the 31

The adult department loaned	5971	books	
The boys' and girls' department loaned	2199	"	
a total at the Main Library of		8,170	books
Crescent Branch Library loaned		264	
the book/mobile "		1,391	
making a grand total of		9,825	

Visitors on Sunday afternoons averaged 56.

Books have been received this month from Miss Katie Belle Abney; J.A.deGruyter and Blamey Stevens. The Federal Emergency Relief Administration of Puerto Rico sent vol.1 of the "Flora of Puerto Rico", this work will be in three volumes.

The Crosley Radio Corporation of Cincinnati, sent a questionnaire to the Library, asking for items of information about Charleston, to be used over the radio June 25th.1937 in the Salute to the Cities series, in honor of Charleston, W.Va. Our answer was in the form of an itinerary through the city, mentioning places of beauty and interest; we also called upon Mr.George Summers, former newspaper correspondent in Washington, D.C. to write a sketch for this broadcast.....he responded with a most interesting article, a copy of which we will keep for future reference.

581 books have been added to the Library since the last Board meeting. 170 were for the Boys' and Girls' room; 133 were gifts and 278 were for the adult dep't. This number of books includes two large collections----190 volumes of the English weekly magazine "Punch", from vol.1 1841 through vol.190, 1936 and 128 volumes of "The War of the Rebellion, a compilation of the official records of the Union & Confederate armies."

Respectfully submitted,

Librarian

July 1937

The Library was open 26 days in July 1937, and closed all day the 5th.

The National holiday falling on Sunday, the following day was observed as holiday. Children borrowed 1841 books and adults 6716, a total at the Main Library of 8558; the bookmobile loaned 1836, and Crescent Library loaned 358, making a grand total of 10,752.

In taking stock, in the adult department, of midsummer reading. the records show that 227 books on philosophy were loaned; 84 on religion; 313 on sociology; 135 on natural sciences; 172 histories; 215 travel books and 298 biographies. Fiction topped the list with 4,491. Of the total non-fiction books loaned, other groups include languages; useful arts; fine arts and literature. The 150 reproductions of famous paintings, given by Miss Laura May Haughwaut will be a boon to teachers and club members, who are teaching and studying art.

Generally speaking the summer months in a Library are rather slack months in the lending department and also in reference work.....we can record no such experience this summer, for the work has kept up without a drop, owing principally to summer schools in our midst.

The bookmobile service is appreciated, and the circulation of books is increasing monthly. If there were a smaller, lighter bookmobile for use in the far-a-way districts of the city, more children could be reached, children who cannot come this distance very often, and who become discouraged when their books are "overdue". This is such a growing city, we will have to think of branches, deposit stations or bookmobiles, to adequately serve the community.

Since the last meeting of the Library Board, the works of Herbert Spencer, William Cowper and 13 volumes of The Yellow Book, an illustrated quarterly magazine, published in England in the nineties, have been made ready for the shelves; many other miscellaneous books have also been added this month.

Books were given by Mrs. Montague Blundon; J.A.deGruyter; the Hispanic Society of America and Ned Chilton. Flowers were given by Miss Irene Smith and Mrs.Hill.

The Library staff heard with deep regret in July of the death, at his home, of Mr.Edward L.Cox of Parkersburg, W.Va.
He was a sincere friend of the Library, and it was largely through him, that the excellent reference collection was built up.

Respectfully submitted,

August 1937

The Library was open 26 days in August.

Children borrowed	2028	books and
adults "	6412	"
Crescent Library loaned	476	
the bookmobile "	2044	

Making a grand total of 10,960

Visitors on Sunday afternoons averaged 39

The Hispanic Society of America presented the Library with 24 monographs on Spanish & Portugese subjects, especially art & literature. These books will be used for reference and will supplement a former gift on these subjects, by this Society.

Other books were given this month by Mrs.Bayard F.Ennis; Theodore H.Rice, South Dartmouth, Mass.;The Royal Hungarian Consulate, Cleveland, Ohio; J.A.deGruyter; W.E.Chilton & Ned Chilton; Amos S.Deinard of Minneapolis, sent 5 descriptive charts on ancient monuments, which will add, in a concise form much knowledge to our archaeologists and historians. Miss Irene Smith gave beautiful flowers for the desk, members of the staff also supplied flowers.

Mrs.Miner, Children's Librairan, entertained with a picnic and supper, for the children who joined the summer reading club, and who read the required 8 books....each child giving an oral or written review of each book read.

The Children's room will be open, beginning Wednesday the 8th. of September, from 2 to 6 P.M. every day but Saturday, on this day it will be open from 10 A.M. to 12 M & from 2 to 6 P.M.

Respectfully submitted,

Report for September 1937

The Library was open 25 days in September 1937 and was closed all day Labor Day. The Library is open on Sunday afternoons from 2 to 5 o'clock for reading. No books are loaned on this day; but they may be returned between the hours mentioned.

In September children borrowed	2,033	books	
and adults "	6,109		
a total at the Main Library of		8,142	
Crescent Branch Library loaned		440	books
and the bookmobile accounted for		1,601	
Making a grand total of		10,183	

Visitors on Sunday afternoons averaged 50; both men and women and a few chi children patronize the Library on Sunday afternoons.....the magazines and newspapers are the chief attractions; but some visitors come for research work in chemistry and many other subjects taught in the schools of the City. Some rather important books added this month are: Poor's Industrial manual for 1937; the Scientific and Religious Book Clubs' selections; Basic Reference Books; Don Quixote in the Spanish language. Books were given this month by J.A.deGruyter; Mrs.William Brewster; Mrs.Emma Rogers; Mrs.W.E.Chilton; Dr. & Mrs.Ralph Merry; Mrs.Ruth Jeffers; Mr.William G.Hubbard presented to the Library at the request of his late wife, Amerlia Donnally Hubbard, in loving memory of her mother, Miriam Welch Donnally, the West Virginia Historical Magazine for 1901-1905, beautifully bound in crimson half-leather. A request came from Oklahoma City, from a former resident-borrower for a list of certain books, their publishers and prices, this list was furnished. Seventy-five pictures of English cathedrals were mounted and will be added to the Library picture collection.....these pictures were given by Miss Katie Bell Abney. There has been a dearth of new books for the Library this summer, and the lists prepared for the local newspapers were rather antiquated. Owing to the manner in which the book committee is obliged

to expend the money appropriated for books, the Library has not been able to secure outstanding miscellaneous books and fiction during the summer mo months.

Respectfully submitted,

Lbn.

October 1937

In October,1937 the Library was open 26 days and the usual three hours on Sunday afternoons for reading. In the Boys' and Girls' Department 2999 books were borrowed; in the Adult Department 6871, a total at the Main Library of 9870; Crescent Library loaned 484, and the Bookmobile loaned 1730, making a grand total of 12,084. Of the 6871 books borrowed in the Adult Dep't. 2397 were non-fiction. 203 pictures, of the Library picture collection were borrowed.....pictures of birds, Indians and ships were the most popular this month. Our clientele on Sunday afternoons read mostly the newspapers and magazines; but some people prefer the quietness of Sundays and do their reference work on these afternoons. The hours on Saturday in the Boys' & Girls' Dep't. were changed to suit the exigencies of the case; there is now one session from 10 a.m. till 6 p.m. which is appreciated by both parents and children. Gifts to the Library this month were from:
Mrs.E.F.Joachim; Daughters of the American Revolution; Mrs.Ralph Merry; Mrs.J.W.Wilson; Dr.Harry Rimmer; Pat B.Withrow; R.S.Ramkey; C.R.Conner; Nathan A.Smyth; H.W.Field; J.A.deGruyter; Mrs.W.E.Chilton;
The State Department of Education sent their list of approved reading circle books for teachers, pupils and parents. The State Historian and Archivist's annual report has been received. Miss Cora Hopkins gave a winter bouquet for the desk. The Library has received Poor's Railroad manual for 1937 and has subscribed to the quarterly cumulative service of the daily reports.

November 1937

The Library was open 24 days in November 1937 and closed all day Thanksgiving Day.

Children borrowed	3,348 books		
and adults "	7,011		
a total at the Main Library of		10,359	
Crescent Library loaned		456	
The bookmobile loaned		1,797	
Making a grand total of			12,612

164 pictures of the Library collection were borrowed.

61 visitors was the average attendance on Sunday afternoons.

The Readers' Digest in Braille given by Dr. Merry we now lend, and it is highly appreciated by our blind clientele.

Books were given this month by J.A.deGruyter
Dr.Roy Bird Cook
Dun & Bradstreet Inc.

National Book Week was observed in the Boys' & Girls' Department with gay postersand many new books displayed. The theme this year was: "Reading---the magic highway of adventure", and the posters were in keeping.

Robert Simmons, our efficient assistant spoke at the weekly assembly at Roosvelt Junior High School---he talked primarily on Book Week, its history and how it is observed at the Library, also he told the students about the bookmobile and its travels through the County.

Two applications for positions in the Library were received, one from New York City, and one from Atlanta.

Insurance frequently write write regarding the whereabouts of their clients or their heirs, in no case have we been able to supply the information required.

Books are now being received in quantities, miscellaneous books, new and tried-out old fiction, standard works and some reference books, and many requested technical books. Every effort will be made to have these books available to the public within a reasonable time.

A copy of the resignation of Miss Ruth Keeney was given me Dec.1st., this to go into effect Jan.1st.1938. We regretfully see her resign her position.....she is leaving the City in February to live.

Deposits in Nov.1937 amounted to $83.00

Respectfully submitted,

Librarian

December, 1937

The Library was open 26 days in December and on Sunday afternoons for reading and study, from 2 to 5 o'clock. The Library was closed all day Xmas Day. Children borrowed 2139 books, of which 605 were non-fiction, adults borrowed 5981, Crescent Library loaned 311 and the bookmobile loaned 1428, making a grand total of 9,859.

Visitors on Sunday afternoons averaged 44.

Since the last meeting of the Library Board 348 books have been added, 264 for the adult department, 44 for the Boys' & Girls' Room, 33 were gifts and 7 were bound magazines. Seven volumes of the popular travel books in the Wayfarer series were received. Good old books such as "The Harvester" by Porter and "Blannerhassett" by Pidgin in re-inforced bindings have been received and are most welcome.

The Library still subscribes to the Literary Guild and to the Junior Literary Guild, and to the Religious and Scientific book clubs, receiving their selections each month.

Bpoks were given this month by:

Mrs.W.E.Chilton
J.A.deGruyter
Arnold Barnes
Mrs.Cartledge
C.R.Conner
Dr. & Mrs.Merry
Roy Bird Cook
Miss Elizabeth Knight &
Donald Ullock

W.B.Thomas, who is now in Geneva, Switzerland, sent an interesting calendar, with pictures of Switzerland. Other library friends remembere the staff with delicious Xmas confections.

Rentals & book fines amounted to $119.00 in December 1937.

February 1938

The Library was open 23 days in February 1938 and was closed all day the 22nd. Washington's birthday.

Children borrowed	2239 books	in Jan.'38	2394
Adults "	7570		7379
A total at the Main Library	9809		9773
Crescent Library loaned	515		396
the bookmobile loaned	1823		2027
Making a grand total of	12147		12196

38 pictures were loaned from the Library picture collection.

Visitors on Sunday afternoons averaged 48.

Since Jan.5th.'38, 662 books have been added: 293 in the adult dep't. 103 in the Boys' & Girls' dep't.; 247 were sent to Crescent Library and 19 gift books were received. Some of these gifts were very interesting, one book coming from far-a-way Cape Town, South Africa. Prints were rec'd from the Provident Mutual Life Insurance Co. and books came from Mrs.Peg Maxwell; M.J.Williams; Miss Pearl Knight; Mrs.Montague Blundon; Alan Greenspon; Amer. Soc. of Chemical Engineers; Thomas Register of Amer. Manufacturers, latest edition from the publishers of same. J.A. deGruyter; Reynal & Hitchcock, publishers; Mrs.W.E.Chilton; Women's Auxiliary Service League of St.John's Church, Charleston; and the U.S. Navy Dep't.

A request came from Carnegie Library of Pittsburgh to exchange City directories.....as we keep our old directories we were not able to comply at this time. From Welch, West Va. came a request for a list of dyed-in-wool West Va. authors & their writings. We have borrowed books from the Library of Congress, University of Kentucky, and the University of Minnesota, for our clients. A request from Aurora, Indiana for family history, we could not supply. A request from Beckley, West Va. to ship books from time to time was referred to the Diamond Dep't. store. A request from a club at Hambleton, West Va. as to ways & means of founding a public library, was referred to the American Library Association.

The Charleston Chamber of Commerce has very kindly put this library on their mailing list, to receive their bulletins entitled "Kanawha Commerce"

Respectfully submitted,

March 1938

The library was op n 27 days in March 1938 and each Sunday afternoon from 2 to 3 o'clock for reading. Children borrowed 2,873 books and adults 7,835, making a total at the Main library of 10,708 books; Crescent Library loaned 602 books and the bookmobile 2,225, making a grand total of 13,535. 43 pictures of the library picture collection were loaned. Visitors on Sunday afternoons averaged 48. Since the last full meeting of the Board, many changes have taken place in the arrangement of the library. The charging desk being moved to a more central location in the hallway, the card index was moved here also for the convenience of both the reference workers and for the borrowers. With the use of the nine-foot metal shelve the reference room holds the collection very well, the bound magazines and the guide to this materialare in the two small rooms, now transformed into alcoves of the larger room, by means of wide arches cut into the south walls. Some moving remains to be done in the circulating department, shelves moved and many books brought ~~forward~~ nearer the front, making the appearance more sightly and the work more convenient,

The Boys' and Girls' department, on the 2nd.floor is very attractive with new low shelves and the collections arranged conveniently for the young borrowers. This is a department that any library might well be proud of, as it is well lighted, well arranged and with the best books for children under 14 years of age, that money and special care and attention to their needs, could obtain. 351 books have been made ready for Crescent library, and the majority of them have been sent over.

In the Main library the practice is still maintained of sending out notices to patrons who request certain books and the number sent daily averages about 10; the books are held only a few days, in order that others requesting the same book, may not have to wait too long. As a general thing the people come promptly. Some of the books having long waiting lists are: "America's Sixty Families"; "The Citadel"; "The Importance of Living";

"The

March 1938

"Last Flight"; "The Nile"; "The Rains Came"; "This Proud Heart"; and "You Can't Take it with You".

Books were given this month by Mrs.S.P.Richmond; Mrs.Malcolm Price; Mrs.J.R.Jones; Mrs. C.M.Sangster; Miss Virginia Cork; Rev.Z.B.Edworthy; J.A.deGruyter; Mrs.W.E.Chilton; The Episcopal League of Service WWorkers";

Respectfully submitted,

Librarian

KANAWHA COUNTY PUBLIC LIBRARY

BUDGET FOR 1938-1939.

SALARIES				
Mrs. von Schlechtendal, Librarian	$175.00		$2,100.00	
Mrs. Minor, Children's Librarian	120.00		1,440.00	
Miss Collins, Assistant Librarian	120.00		1,440.00	
Miss Quarrier, " "	120.00		1,440.00	
Miss Mosser, " "	120.00		1,440.00	
Miss Kennedy, " "	120.00		1,440.00	
Mrs. Smithy, " "	100.00		1,200.00	
Mr. Simmons " "	120.00		1,440.00	
Mrs. White, Crescent Center Librarian	70.00	plus $35.00 substitute	875.00	
Mr. Wren, Bookmobile Librarian	125.00		1,500.00	
W.H. Foy, Janitor	125.00		1,500.00	
Mrs.Mittie Kitchen, Hauler	4.00		48.00	$15,863.00
BOOKS AND SUPPLIES				
Books, Magazines and newspapers, Binding, and Supplies				7,000.00
UTILITY BILLS				
Telephone	197.60			
Gas	1,082.95			
Electricity	1,649.08			
Water	355.10			3,284.73
REPAIRS AND MISCELLANEOUS EXP.				
Building repairs	115.77			
Insurance premiums	875.70			
Rent - Crescent Center	300.00			
Rent - Bookmobile garage	96.00			1,387.47
GARNET BRANCH LIBRARY				3,643.92
Grand total for year				31,178.39
Grand Total for Year Recommended by Budget Committee				$ 32,000.00

KANAWHA COUNTY PUBLIC LIBRARY

BUDGET FOR 1938-1939.

SALARIES		
Mrs. von Schleichtendal, Librarian	$175.00	$2,100.00
Mrs. Minor, Children's Librarian	120.00	1,440.00
Miss Collins, Assistant Librarian	120.00	1,440.00
Miss Quarrier, " "	120.00	1,440.00
Miss Mosser, " "	120.00	1,440.00
Miss Kennedy, " "	120.00	1,440.00
Mrs. Smith, " "	100.00	1,200.00
Mr. Simmons " "	120.00	1,440.00
Mrs. White, Crescent Center Librarian	70.00	plus $35.00 substitute 875.00
Mr. Wren, Bookmobile Librarian	125.00	1,500.00
W.H. Joy, Janitor	125.00	1,500.00
Mrs.Mittie Kitchen, Hauler	4.00	48.00
BOOKS AND SUPPLIES		
Books,		
Magazines and newspapers,		
Binding, and		
Supplies		
UTILITY BILLS		
Telephone	197.85	
Gas	1,082.95	
Electricity	1,649.08	
Water	284.10	
REPAIRS AND MISCELLANEOUS EXP.		
Building repairs	115.77	
Insurance premiums	875.70	
Rent - Crescent Center	300.00	
Rent - Bookmobile garage	36.00	
BARNET BRANCH LIBRARY		
Grand total for year		
Grand Total for Year Recommended by Budget Committee		

Annual Report of the Librarian of
Kanawha County Public Library,
Charleston, W.Va.,
1937-1938.

The year 1937-1938 was one of decided progress, not only in acquiring more space for readers and for books, but for the addition of many worth while books. With the reference room moved to the east side of the building, students and research workers may enjoy real quiet and can concentrate on their work. Much confusion is eliminated by having the charging desk away from the readers. The magazines and newspapers are in the west side rooms, and the readers seem to enjoy the change.

Circulation of books:

The circulation of books was more than last year. In the adult department non-fiction books circulated were 28,653, fiction 52,331, a total of 80,984. In the Boys' and Girls' department, non-fiction 8,076, fiction 20,774, a total of 28,850. At Crescent Library the total circulation was 5,121. The bookmobile loaned 21,483, making a grand total of 136,438. 761 pictures of the Library picture collection were loaned.

Reference Department:

The reference books, including bound magazines, and the Readers' guide to periodical literature, are now housed on the east side of the building. The magazines, a fertile field for research work, being more conveniently placed, are used a great deal more than formerly. The collection of Americana has been augmented by Harper's Weekly from 1857 to 1902; and "Forward March", a book on the American participation in the European War, 1917-1918. The collection of Shakespeariana was increased by the addition of the Bankside Shakespeare; this Shakespeare gives the 1600 and the 1623 editions in parallel columns for critical study. Two famous English magazines were acquired for this department, Punch from vol.1 published in 1841, through vol.190 published in 1926; and the Yellow Book, a quarterly, from 1894-1897.

Borrowers:

In the adult department there were - new borrowers	1,675
In the Boys' and Girls' department	656
On the bookmobile	269
A total of	2,600

Re-registered adults 343
Re-registered boys and girls 14
40 transient cards were issued.
44 members were lost by death and removal.

Visitors on Sunday afternoons totaled 2,528.

Addition of books:

Books added this year in the different departments, including bound magazines, were as follows:

In the adult department	1,860
In the Boys' and Girls' department	719
Crescent Library	445
Gifts received and accessioned	510
Total additions	3,534

The magazines added this year were:
"American Journal of Philology", and
"Modern Language Notes". Both are Johns Hopkins University publications.

172 books in the adult department were not returned, (only 18 of these books were paid for).
203 adult books were worn out.
The total withdrawals were 375 in the adult department.

70 books in the Boys' & Girls' department were worn out.

Total withdrawals, 445.

Boys' and Girls' department:

When school is in session, the Boys' and Girls' department is open four hours on school days and eight hours on Saturdays. During the summer it is open six hours daily.

Each summer this department conducts a Book Club for its members. The boys and girls plan and discuss their reading with the librarian, and read and report on a certain number of books. At the end of the summer certificates are given to those who have finished the required work.

During Book Week last November a number of book lists on various subjects were given to parents, teachers, children's workers and children themselves. Special attention was called to the worth while new books. The librarian continues throughout the

year to give lists of books as guides to information upon particular subjects, helps in suggesting important books and worth while material. These lists come from the American Library Association, other public libraries, school libraries, and other reliable sources. Many other lists are made by the librarian with the help of teachers and the above mentioned sources.

The library cooperates with Girl and Boy Scout workers, Sunday School teachers, the Recreational Committee of the W. P. A., and others working with children. The Recreational Committee gave two performances of marionette plays in the library last March and April.

The Library was closed from January 31st to February 5th while stacks and books were moved to the new room. Both the children and librarians enjoy the new quarters, with its increased shelf and floor space and good lighting.

It has been very helpful to have a second librarian on regular duty in this department. It is now possible for one librarian to leave the desk and give the boys and girls the help they need in the selection of their books.

Extension Service:

The schedule for the Bookmobile includes 26 stops. Saturday mornings and Wednesday afternoons are spent in the Library re-stocking and doing the clerical work, making a total of thirty-six hours per week. The following stops have been discontinued: Eskdale and Handley. One stop has been discontinued for the summer months only. The Bookmobile averages about 208 miles per week on 30 gallons of gasoline. New books are more in demand since the beginning of the Bookmobile. People are becoming more interested and therefore they ask for the very latest in reading material.

Total number of borrowers since the beginning of the Bookmobile extension service - 2,152.

Mending Department:

The work in the mending department is ceaseless. Books are repaired for torn and loose pages, many are sewed and re-cased with new "spines" added, and new titles and class numbers when required. The finished items in this department numbered 4,951.

This Library was the first in the State to instal a book-charging machine. It has proved to be a great boon, especially in the busy hours, and with this aid there cannot be any transposed figures or mistakes in charging.

The Library has been modernized this year by the installation of an intercommunication system connecting office, desk, work-rooms and childrens' room.

Cataloging Department:

The cataloging department necessarily is a very busy place, for here the books are classified, analyzed and sets of cards made for each book added to the library. This work requires concentration and the new rooms provided for this work are a decided help in this direction.

Books were given by:

Mrs. W. E. Chilton
J. A. de Gruyter
Miss Katie Belle Abney
Roy Collins
Mrs. Peg Maxwell
Mrs. Vail
H. S. Meldahl
Mrs. Montague Blundon
Hispanic Society of America
Mr. and Mrs. Bayard F. Ennis
W. E. Chilton, Jr.
Theodore H. Rice
Royal Hungarian Consulate, Cleveland, Ohio.
Mrs. George Sutherland
Ruth A. Jeffers
Mrs. James A. Rogers
Dr. and Mrs. Merry
Mrs. William Brewster
William G. Hubbard
Mrs. E. F. Joachim
Mrs. J. W. Wilson
Dr. Harry Rimmer
Pat Withrow
Nathan A. Smyth
H. W. Field
Mrs. Tom B. Davis
Dun & Bradstreet, Inc.

Dr. Roy Bird Cook
Mrs. Oscar Cartledge
Arnold Barnes
W. P. A. Historical Records Survey
Miss Elizabeth Knight
M. J. Williams
Miss Pearle Knight
Alan Greenspon
American Society of Chemical Engineers
Thomas' Register Publisher
Reynal & Hitchcock
United States Navy Department
Vivian Phelps
Mrs. S. P. Richmond
Mrs. J. R. Jones
Mrs. Malcolm Price
Mrs. C. M. Sangster
Rev. Z. B. Edworthy
Maurice J. Williams
Mrs. Abbie Needham
Rev. W. L. Kinsolving
E. Kampe
Mrs. A. Brownlow
Mr. Jay
Mrs. J. W. Herscher
Charleston Associatoon of Underwriters
Mrs. Charles Cohen
The Buhl Foundation, Pittsburgh, Pa.
Mrs. Fred Morrow
Frank Woeber
Ben Jolly
S. G. Cargill
Art Department Woman's Club - Art books.

<u>Magazines were given by</u>:

Charleston Chapter 151 United Daughters of the Confederacy
W. Va. State Department of Public Assistance
W. Va. Road Commission
Perennial Publications
Mrs. F. J. Whitman
W. E. Connell
Amos S. Deinard
Daughters of the American Revolution
Mrs. Ralph Merry
R. S. Ramkey
C. R. Conner

State Department of Education
Woman's Auxiliary Service League of St. John's Church
Episcopal League of Service Workers
Miss Virginia Cork
Mrs. G. H. Barksdale
Mrs. Benj. A. Caruthers

Flowers were given by: Miss Cora Hopkins; Members of the Library Staff; Miss Irene Smith, and Mrs. W. D. Sell.

Pictures were given by: Miss Laura May Haughwat and Miss Katie Belle Abney.

Respectfully submitted,

June 1938

The Library had a busy 26 days in June; the borrowing of non-fiction is much above the summer average, due to the fact that many summer students are reading for credits. Reference work, with all available material, also has not slackened a great deal.

At this time of the year there is much revising of the card index and other files, due to the withdrawal of worn-out books and of those not returned by borrowers.

In the cataloging department, every effort is made to clear up all left-over work, to be ready for the new work in the fall. There is constant work on book lists, as the publishers' catalogues and other library aids are received. All finished volumes of magazines will be bound this summer, as this material is much in demand by students, club women and others.

In June 1938 the Boys' and Girls' dep't. loaned	2447 books	
Adults borrowed	7026	
Crescent Library loaned	528	
and the bookmobile loaned	2368	
Making a grand total of		12,369

Visitors on Sunday afternoons averaged 40.

The bookmobile will be withdrawn from service for two weeks, beginning July 1st. for necessary repairs. The clientele were notified of this change.

Some of the more interesting books this month include the Loeb classics of Varros and Celsus' works; History of Henry Fielding; Life & times of Laurence Sterne; Mackenzie's Voyages"; the complete works of Edgar Allan Poe, in a good edition; complete works of John Dryden; and vol.24 of the writings of George Washington.

The City papers have published weekly book-lists, the annual and monthly reports and news of the closing for special holidays. This courtesy is much appreciated.

Statistics for July 1937

Children borrowed	1366
Adults "	7165
Total @ The Main Library of	9031
Crescent Library based on the	551
bookmobile "	1104
	10,686

Making a grand total of

Visitors in Library after hours average 42

July 1937

Children	1461
Adults	6717
	8178
@ the Main	358
Crescent Library	1836
bookmobile	10,752

Visitors in Library after hours average 42

In August the library was open 27 days [illegible]
Sundays excepted from 2½ to 7 P.M.
Children borrowed 1997 volumes
" adults " 1420

Total at the Main Library 3417
Circulation by branches 339
" " 2456
[illegible]

Meeting a great deal of
visitors on Sunday afternoons during [illegible]
Books were given by: R. L. Clarke, Mrs. [illegible];
M. J. Davis III; Elizabeth Kruger; Mrs. Inga [illegible];
Mrs. Frank; Mrs. L. Wiemann; E. C. [illegible]; Mrs. [illegible]
Blanchard; J. H. Lindberg; Julius de Graff III.
Books must be secured for which we have [illegible]
[illegible] are: Hunt's [illegible]; [illegible]
[illegible]; The prairie dawn; Portrait [illegible]; The
[illegible]; The [illegible]; The [illegible] of [illegible]
There are still requests for "Gone with the wind" [illegible]
Georgia Marie Carter [illegible]

Some books need repairs as Poems 1935

manuals on Public Utilities & Railroads; Bishop Meade's "Old Churches, ministers & families of Virginia"; & "English proverbs & proverbial phrases".

Some of the library books [illegible] in the reading of books which some regularly are: The bookshelf kept regularly by the Quiet Sat. Aven — the Book Review Digest; the Sat. Review of Literature — & Book the weekly library supplement of the N.Y. Herald-Tribune. The Bridge, a guide to [illegible] books is used from the library of Pub. Library. The Religious & Semi-religious books include such monthly lists of recommended books in their respective fields. These with the catalogs from publishers and monthly and Publishers' Weekly, the Over-book Truck journal from August to June 1930 covers of purchases in the library.

Sept.1938

The Library was open 25 week days in Sept.1938 and on each Sunday afternoon for reading from 2 to 5.

Children borrowed	1,864	books
Adults borrowed	6,851	

A total at the Main Library of	8,715
Crescent Library loaned	386
the bookmobile "	1,727
Making a grand total of	10,828

Visitors averaged on Sunday afternoons 49.
44 pictures were loaned from the Library picture collection.

This month 365 books were added of which 8 were gifts and 27 were bound magazines.

Since the schools and colleges have opened, the reference work has increases considerably-----the use of magazine material has increased from year to year, as the teachers give assignments to familiarize students with this part of their work, Teachers from the High School have brought their classes to the Library to give instruction in the arrangement of books & especial emphasis put upon reference books.

The Library has received valuable chemical books from the estate of J.N.Compton, these books will be made available to research workers in this field as soon as possible.

To make room for needed books at Crescent Library a committee from the Main Library has discarded many worn out and out-dated books.

The bookmobile was withdrawn from service Sept.7th.and was on exhibition at the Kanawha County Fair. Bulletins showing book jackets were displayed and a map of the County showing all of the bookmobile stops. On account of the lettering on the bookmobile, the people thought it was simply a showing of school books; I therefore recommend a change in the wording on said bookmobile to read:"Kanawha County Public Library - Extension Service"

The art group of Morris-Harvey College has asked that certain books pertaining to their courses be put on a reserve shelf-----the same request was made by the American Association of University Women.

Carbide & Carbon Chemicals Corporation, beginning in Sept. '38 is sending regularly nine technical magazines to the Library, constituting a valuable addition to the technical section.

The economics class of Kanawha College is giving the magazine "Fortune" for the current year.

6. Let us see How 26 days ago, Oct. 1, 1935 —
circulation consisted 2492 books to adults 7828,
making a total of 10,320 at the Main Library
branch issued 479 books & the bookmobile 1964
making a grand total of 12,763
pictures were issued from the library. These were taken
care of Monday after our closing 5 —
in addition to our regular the reading of fiction &
non-fiction at the Main Library, which is also
in helping — of the 2492 books issued on the
Circ. & Pub. Depts. 667 were non-fiction!
in the branch of the 7828 books called, 2492
were non-fiction,
17 books have been added to the library
will be made ready for the shelves as soon
as possible — The delivery service is more
than a novel now. The Boiler Office
is notably convenient since, as the place
manager — the Knights of Pythias Book Club
[illegible] from month to month as [illegible]

~~[illegible]~~

~~[illegible]~~ current ~~[illegible]~~ give instruction ~~[illegible]~~

The Woman's Progress Address of Mr. Pa is sending to the Lit. and Hum. committee, the County Organizers of the W. C. T. U. Centrio - thus far, 4 have been held - Pleasantville - Lincoln - & Pitchie - The minutes will be valuable for records -

The teachers of English in the Charleston High School have brought their classes to the Library to view their instructions in the use of reference books - the Reader's Guide to Periodical Literature - The use of the card index and the Dewey Classification & how to find a book - The students seem very pleased - & the teachers also - which is practical - Encourage them to enter Contests and work in their College courses -

[illegible] week, [illegible] for [illegible] in public & school libraries
[illegible], as from Nov. 13 through the 19th.
[illegible] the Acct + Rep't + Pick department
will have displays of books and book
[illegible], calling attention to the various
[illegible] popular new books. The slogan
[illegible] for is: "New books, new worlds"

Report for November 1938

In November 1938, Children borrowed at the Main Library 2,572 books and adults 7,507 — a total @ the Main Library of 10,079

Crescent Library borrowed 1,556

& the bookmobile

making a grand total of 13,170

27 pictures from the library picture lending borrowed. Visited on Sunday afternoon and evening

Many interesting books have been added since the last Board meeting & an alcove at the Main Library — Some books for the Reference Department:

Shenandoah pottery — Encyclopedia of Furniture — Bk. on Weeds — v. 20 of Who's Who in America — The radio manual — & a book on Minerals —

Books most in demand at the present time are: Importance of Living — Fanny Herritz — Gate of Heaven — Gone with the Wind — Honey — Lady Decker & Neil Rankin are done — During the time of fiction there are long waiting lists for Rebecca — The Citadel — The Yearling —

Fitler	Miscellaneous	Clerks	Chicago	Crescent
367.20	$131.39	26.63	5.56	
1.44	3.00	65.00	1.11	
75.34	15.18	6.17	38.36	
25.20	144.37	69.62	98.13	
	35.34	4.03	68.39	
169.18	5.40	35.00	4.04	
	2.00	12.00	1.16	
	2.64		~~144.37~~	
	2.14	218.45	253.60	
	2.14			
	2.64			
	3.34			
	3.77			
	2.54			
	2.54			
	2			
	13.00			
	13.78			
	3.12			
	5.00			
	99.24			
	142.06			
	1.75			
	2.10			
	2.55			
	(11.30) 2.43			
	" 2.03			
	79.17			
	724.66			

Baggage	Messenger & incidental expense
28.23	149.75
Perr. 195.00	10.40
85.75	
Ref. 6.00	
Ctr. 20.00	
3.25	

5 | 10,000
2000

4 | 10000
2500

20 | 10,000 (5
100
00

10000
20
20000

10,000
.15
1500.000
10,000
1500.00

Report for December 1938

In December 1938 children borrowed 1,886 books and adults 6,799, a total at the Main Library of 8,685; Crescent Library loaned 428 books and the bookmobile accounted for 1,361, making a grand total of 10,474. Visitors on Sunday afternoons averaged 44. 26 pictures from the library picture collection were loaned. Many interesting books were received in December 1938, for all of the departments of the library, biographies, travel books and histories predominating, though many volumes of fiction were added also. The "Modern Encyclopedia of Photography" and the "International Cyclopedia of Music and Musicians" were important additions in the reference section. Books were given by Mrs.C.R.Booth; The Buhl Foundation, Pittsburgh; Miss Ethel Knight; Mrs.Elizabeth Estill; Mrs.W.E.Chilton; Mrs.D.C.West. Miss Knight's gift of nearly 100 fine books included plays, books of travel, histories and fiction. Dr. & Mrs.Merry continue to give pamphlets and the Readers' Digest in Braille. The library now receives four magazines in Braille. When the Library Survey Committee, which was sponsored by the Federated Women's Clubs of the State, visited this library, they were interested in the arrangement of the books in the different departments and pronounced the reference section the best of any public library in West Virginia. A questionnaire had previously been answered as to size of staff, qualifications, salaries, number of books, budget and many other things. This questionnaire was sent to Mr.Noon of the Ohio State Library.

Respectfully submitted,

Jan - 1937

Jan. 1937 was a banner month at the Main Library in circulation due in the Library work done for the future, also an increase was made in the number of pamphlets and magazine transfers.

At the Main Library Children formed 1977 books
of circulation 8,466
A total of the Main Library of 10,443
Circulation Library issues 422
Other branches 8,191
Bookmobile 1,116
Parcel Library 1,342
Scattering a grand total of

Visitors in Reading rooms averaged 56
2,3 pictures from the Library pictures were loaned
During the Boxes out in Jan. 1937 256 books were added
Of this number 64 were for the Boys & Girls Dept.
1 were bound magazines & 27 were gifts.

Each the library book-lists, Reader Guides by the Of-
fices each Sunday are read, as were by the
Department requests that the books offered in the
lists be reserved. The Library assumes
the service of holding certain books & notifying
through the mail of such reservations. The
practice of allowing to the Library patrons in Book

system was discontinued some years ago —
Five wooden benches were made & sent to the
Circuit Library & the carpenter repaired the
librarian's desk when he delivered the
benches — A graph was made at the instance of the Chairman
the circulation of the library & its various
departments for the present fiscal year —
A graph is now being constructed, which when
completed will show the circulation of the library
since its founding in June 1909 —
The Camera Club has asked for permission to
hold an exhibit of photographs in the Main
Library during the month of February 1939 —
In the days of yore the Recreation Dept
of the P. L. held an exhibit of drawings of
children from the ages of 5 through 17 — The attendance
of a 5-year old Club was left behind, which I
show for today —

Although the main Library maintains the circulation
broke records that of January — there was
increase in both the Report Paid & Cards on file — @
the Branches, tho a slight falling off for Crescent &
the Bookmobile — Last the Main Library

	1938	1939
Children borrowing	2,149	1,977
& adults "	8,711	8,466
a total @ the Main of	10,860	10,443
Crescent Branch	371	482
& the Bookmobile	3,052	2,191
Parnell Library Branch	1,459	1,342
including a grand total of	14,744	14,458

pictures were borrowed from the Library pictures which
are on hand are worn average 73 times (using the pictures
exhibit increased this average)
The Branch cat. Jul. 3-1939 317 books have been accessioned
for the circulation dept. 132 for Crescent Library
& were gifts. Many of the new & popular books
were placed in the Branches this month including
biography, economics, fiction — Little Women, Tom
and in the reference dept.

Books were given this month by Frank Lyon, who gave
books on book-making — Mrs. Orrie Canada gave
many books, the majority in fine binding — Miss
Mrs. Oakes Ames, Mrs. Pat Macpherson —
Jeffet Canada — Raymond E. Springer & Mrs. Irene
Wade.

The inset photographs from all over the world
you are interested about the history of
hundreds of Charleston's men & women
who served in the Charleston
Canoe Club.

March 1939 (no quorum)

In March at the Main Library, children borrowed 2474 books and adults 8895, a total at the Main Library of 11,369 -Crescent Library loaned 627 and the bookmobile 2411 - Garnet Library loaned 1388, making a grand total of 15,745

59 pictures were loaned from the Library picture collection.

Visitors on Sunday afternoons averaged 60.

The Library was fortunate in receiving a printed booklet of garden book titl , just as it was most needed - for two members of the Library staff were asked to make a list of such books by a member of the book committee - these books were recommended by the sponsors of Garden Book Week, so we feel doubly sure that they will meet with the approval of garden Club members, garden lovers and just plain dirt gardeners.

At this time of the year, books come in from the dealers fast and furiously and the public will have a continuous feast of good things for weeks and even months to come. The catalogers are working now especially on books for the Boys' and Girls' Department and for Crescent Library.

A good many copies of the popular books on the reserve lists have been asquired & if the people would come promptly for the books when notified, there would not be so much tiresome waiting for said books.

As long as so many students & especially College students continue to use the reference room (and probably one-third of them use library books) I respectfully recommend that an extra staff member be employed to give full time to reference room supervision, and to help in that department, not only to assist in locating books, but to note every book removed from shelves; 2nd. that no school books be permitted in either the reference room or circulating department - 3rd. that if this does not seem desirable, to employ some one to examine each out-going book at the door, to see that it is charged on patron's card. Any one, two or all three of these recommendations would materially improve the morale of the Library.

The Librarian was asked by Mr.Damron of the Charleston Daily Mail to prepare a short history of the Library for the "Kanawha Valley Progress Edition" shortly to be published by his paper.

We are constantly sending to out-of-town libraries for certain books, theses etc. for our clients, who are working for their degrees - usually books are requested from University libraries.

Books were given in March by Mrs.Peg Maxwell - Mrs.Wm.Brewster - Mrs.G.M. Ragland - Dr.Cook and the Buhl Foundation in Pittsburgh.

Report for June 1939

In June 1939, the Library was open 26 days and on Sunday afternoons from 2 to 5 for reading. Children borrowed 2457 books and adults 7,683, a total at the Main Library of 10,140; Crescent Library loaned 290 books; the bookmobile 1104 and Garnet Library 1212, making a grand total of 12,746, the rather low circulation for the bookmobile was due to its being withdrawn from service for repairs. For the first summer month we will look into the day book and see just what people did read. In the adult department we find that there were borrowed 55 general works, such as bibliographies & books on library science etc., 222 books on philosophy & philosophie themselves; 110 from the department of religion; sociology 319; language, 48; science, 106; useful arts, 226; fine arts, 407; literaturem which includes poetry, drama, essays etc.,372; history, 119; travel, 246 & biography, 337, a total of 2,524 non-fiction & ,159 fiction, something more than twice as much fiction. In the non-fiction, e see that the fine arts took the lead with 407, literature 2nd. with 372 & iography 3rd. 337. Books mostly in demand at present are:

Autobiography with Letters"-William Lyon Phelps

Benjamin Franklin" - Carl Van Doren

Listen, the Wind" - Anne Lindbergh

A Peculiar Treasure" - Edna Ferber

Grapes of Wrath" - John Steinbeck

All This and Heaven Too"- Rachel Field

Rebecca" - Marjorie Rawlings. Usually books by women writers are not so opular as those by men; but in this group of 8 books 5 are by women authors. he library was fortunate in having an exhibit of prize taking photographs, onsored by the Carbide & Carbon Camera Club, it lasted a week and attracted ny people.

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week.

Last year, the library was open 55 days and on sunday afternoons from 2 to 5:30 average. Delaware has about 8% of the area of the Indian Library of 70,147; Connecticut, larger and richer, has nearly the same population as the Detroit Library 1911, making a grand total of 12,765, the rather low circulation (excluding fiction) was due to the Indian Library being entirely SUNDAY. To the Ajax Library Hall, on Sunday, the rather low circulation was due to the Indian Library being entirely SUNDAY. To the Ajax Library Hall, on Sunday, the rather low circulation was due to the Indian Library being entirely SUNDAY.

Books borrowed 55 general works, such as bibliography & books on library science etc., and 44 philosophy & psychology, 110 from the department of religion; sociology 319; language, 49; science, 106; useful arts, 1; fine arts, 207; literature, 1,1[illegible]; history, 119; travel, 246 & biography, 327, a total of 2,504 non-fiction & 1,[illegible] fiction, something more than twice as much fiction. In the non-fiction, we see that the fine arts took the lead with 407, literature 2nd, with 272 & biography 3rd, 327. Books mostly in demand at present are:

"Autobiography with Letters"-William Lyon Phelps

"Benjamin Franklin" - Carl Van Doren

"Ships, the Ship" - Jane Lippincott

"Spiritual Dynamics" - Lee Pierson

"Stress of Death" - John Steinbeck

"Tall Tales" - Daniel Pinkwater

"Moscow" - Arthur Koestler 2d. Usually books by women writers are not so popular as those by men; but in this group of 8 books 3 are by women authors. Indian Library has Virginia Lynn [illegible] Autobiography.

Formed by the Carbide & Carbon Camera Club, it lasted a week and attracted [illegible] people.

Report for June 1939

In June 1939, the Library was open 26 days and on Sunday afternoons from 2 to 5 for reading. Children borrowed 2457 books and adults 7,683, a total at the Main Library of 10,140; Crescent Library loaned 290 books; the bookmobile 1104 and Garnet Library 1212, making a grand total of 12,746, the rather low circulation for the bookmobile was due to its being withdrawn from service for repairs. For the first summer month we will look into the day book and see just what people did read. In the Adult department we find that there were borrowed 55 general works, such as bibliographies & books on library science etc., 222 books on philosophy & philosophies themselves; 110 from the department of religion; sociology 319; language, 48; science, 106; useful arts, 26; fine arts, 407; literaturem which includes poetry, drama, essays etc.,372; history, 119; travel, 246 & biography, 337, a total of 2,524 non-fiction & 1,159 fiction, something more than twice as much fiction. In the non-fiction, we see that the fine arts took the lead with 407, literature 2nd. with 372 & biography 3rd. 337. Books mostly in demand at present are:

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"Listen, the Wind" - Anne Lindbergh

"A Peculiar Treasure" - Edna Ferber

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"All This and Heaven Too" - Rachel Field

"Rebecca" - Marjorie Rawlings. Usually books by women writers are not so popular as those by men; but in this group of 8 books 5 are by women authors. The library was fortunate in having an exhibit of prize taking photographs, sponsored by the Carbide & Carbon Camera Club, it lasted a week and attracted many people.

Report for June 1939

n June 1939, the Library was open 26 days and on Sunday afternoons from week to 5 for reading. Children borrowed 2457 books and adults 7,683, a total t the Main Library of 10,140; Crescent Library loaned 290 books; the bookmobile 104 and Garnet Library 1212, making a grand total of 12,746, the rather low irculation for the bookmobile was due to its being withdrawn from service or repairs. For the first summer month we will look into the day book nd see just what people did read. In the Adult department we find that there ere borrowed 55 general works, such as bibliographies & books on library cience etc., 222 books on philosophy & philosophies themselves; 110 from the epartment of religion; sociology 319; language, 48; science, 106; useful arts, 26; fine arts, 407; literaturem which includes poetry, drama, essays etc.,372; istory, 119; travel, 246 & biography, 337, a total of 2,524 non-fiction & ,159 fiction, something more than twice as much fiction. In the non-fiction, e see that the fine arts took the lead with 407, literature 2nd. with 372 & iography 3rd. 337. Books mostly in demand at present are:

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Grapes of Wrath" - John Steinbeck

All This and Heaven Too"- Rachel Field

Rebecca" - ~~Marjorie Rawlings~~ Daphne Du Maurier

The Yearling - Marjorie Rawlings

Usually books by women writers are not so opular as those by men; but in this group of 8 books 5 are by women authors.

he library was fortunate in having an exhibit of prize taking photographs, this month. ponsored by the Carbide & Carbon Camera Club, it lasted a week and attracted any people.

June 1930, the library was open 30 days and on 4820 attendances from
to 5 for reading. Children borrowed from books and months 7,(?)0, a total
the Main Library of 10,140; Carnegie Library issued 3(?) books; the Bookmobile
CA and Barrat Library 1(?)0, making a grand total of 12,7(?)6. The rather low
circulation for the bookmobile was due to its being stationary from service
r repairs. For the first summer month we will look into the by look
e are just what people did read. In the Adult department we find that there
re borrowed 10 general works, such as bibliographies & books on library
iences etc., 200 books on philosophy & miscellaneous theories; 110 from the
partment of religion; sociology 3(?); language, 6(?); science, 120; useful arts,
8; fine arts, 80?; literature which includes poetry, drama, essays etc., 47?;
story, 119; travel, 86? & biography, 30?, a total of 1,8(?) non-fiction &
(?) fiction, something more than twice as much fiction. In the non-fiction
ere read the fine arts from one level with 40?, literature (?), with 27? &
ography 3rd. 33?. Books mostly in demand at present are:

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[illegible] - ~~Sinclair Lewis~~. Usually books by women writers are not as
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e library was fortunate in having an exhibit of series showing photography,
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[illegible] people.

drawn plan for continuous bloom in the garden, a Kanawha garden club project for 1939, as placed in the library & we understand that it is to remain here permanently. The display case used in the Telephone Bldg. window has been changed and is now in the Main Desk Room; our expert, Robert Simmons has also completed a poster showing views of the Boys' and Girls' Room, which will be used in various places. The sory hour is continued on Saturday mornings and in the faternoons of the same day at 2 o'clock there is a hobby talk, exhibits and demonstrations, which fascinate the children. Although the Librarian and Staff were unable to attend the American Library Association convention in June, held in San Francisco in conjunction with 9 other library groups, we could in a measure follow their proceedings in the press, which brought many reports. Dr.Milton Ferguson Pres. of the A.L.A. stressed "intellectual freedom" as the keynote of the convention. The choice of Archibald MacLeish, poet-journalist for the post of Librarian of Congress, precipitated quite a controversy, because the A.L.A. members said that he lacks the essential qualifications of a librarian, they definitely want one of their own in this post, the highest position in the country for the profession. Another high light of the convention was the awarding the Newberry medal to Mrs. Elizabeth Enright, for the most distinguished contribution to children's literature published last year. The book for which the medal was given was "Thimble Summer".

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